

# HOW TO LOGIN TO FEPAAS

# EVENT SHORT-CUT

**EMPLOYEES:** IF YOU ARE REQUIRED TO ACCOUNT FOR YOURSELF AND DO NOT HAVE A PASSWORD OR ACCESS TO A CAC'D COMPUTER:

SELECT THE 'PERSONAL INFORMATION' OPTION. LOGIN WITH YOUR SSN, DATE OF BIRTH. AND LAST NAME.

**SUPERVISORS:** IF YOU ARE LOGGING IN TO FEPAAS TO ACCOUNT FOR EMPLOYEES OR MONITOR EMPLOYEE STATUS, YOU MUST ENTER FEPAAS USING YOUR CAC

# Purpose

- When logging into FEPAAS via a computer connected to the Internet, the user will select from one of three methods to access the system.

This instruction will show you how to login to  
FEPAAS

# FEPAAS Login Page

<https://fepaas.whs.mil>

Once you've typed the URL into the browser's address field and pressed the Enter key, you should see the login landing page.



# FEPAAS Login Page

Select  
“Fourth  
Estate  
Civilians,  
and their  
Families”



The screenshot shows the FEPAAS login page. At the top, the logo reads "FEPAAS | FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM". Below the logo is a banner with various military and civilian seals. The main content area has two large buttons: "Fourth Estate Civilians, and their Families" and "All Fourth Estate Support, Authorized Personnel and Staff". A red arrow points from the text box on the left to the first button. Below these buttons are links for "Login Problems" and "Contact FEPAAS Support". At the bottom, there is a footer with a disclaimer about SSN and DOB usage, a "Privacy & Security Notice" link, and a browser status bar showing "Internet" and "100%".

**FEPAAS | FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM**

**Fourth Estate Civilians, and their Families**  
To update your contact information and account

**Click Here**

Includes Civilian Employees as well as their Family Members affected by an event.

**All Fourth Estate Support, Authorized Personnel and Staff**  
(must have been granted access by command)

**Click Here**  
(CAC Required for Access)

To perform duties for Supervisor, Personnel Accountability, Analysis & Reporting and other related tasks.

**Login Problems**  
If you have problems accessing FEPAAS, [click here](#) to send an email for assistance. Please include your name, phone number and ORG ID (if possible) in order for us to contact you. **Please, do NOT include SSN/DOB.**

[Contact FEPAAS Support](#)

This is an Official U.S Fourth Estate Web Site

[Privacy & Security Notice](#)

SSN and DOB are used by FEPAAS for user log-in and authentication only. It is sent to FEPAAS in encrypted format. SSN and DOB information already resides in FEPAAS and is not captured and stored from log-in. It is not displayed in FEPAAS in any form and is not used for any purpose other than U.S Fourth Estate-approved personnel accountability. Users can change their password from DOB after log-in by going to the "MyInfo" page.

Done Internet 100%

# FEPAAS Login Page



The screenshot shows the FEPAAS login interface. At the top left is the Department of Defense seal. To its right is the text "FEPAAS" in large blue letters, followed by "FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM" in smaller blue letters. Below the seal is the text "Fourth Estate Personnel Accountability and Assessment System" and technical support information: "Technical Support: fepaas@spawar.navy.mil 1-866-946-9183 or (619) 553-8167". To the right of this is a "Select Login Method" section with three radio buttons: "Common Access Card (CAC)" (selected), "Username and Password", and "Personal Information". Below these is a "LOGIN" button. At the bottom, there are three links: "Contact FEPAAS Support", "This is an Official U.S Fourth Estate Web Site", and "Privacy & Security Notice". A disclaimer at the very bottom states: "SSN and DOB are used by FEPAAS for user log-in and authentication only. It is sent to FEPAAS in encrypted format. SSN and DOB information already resides in FEPAAS and is not captured and stored from log-in. It is not displayed in FEPAAS in any form and is not used for any purpose other than U.S Fourth Estate-approved personnel accountability. Users can change their password from DOB after log-in by going to the 'MyInfo' page."

 **FEPAAS** | **FOURTH ESTATE**  
**PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM**

  
**Fourth Estate Personnel Accountability and Assessment System**  
Technical Support:  
fepaas@spawar.navy.mil  
1-866-946-9183 or (619) 553-8167

Select Login Method

- ☒ Common Access Card (CAC)
- ☐ Username and Password
- ☐ Personal Information

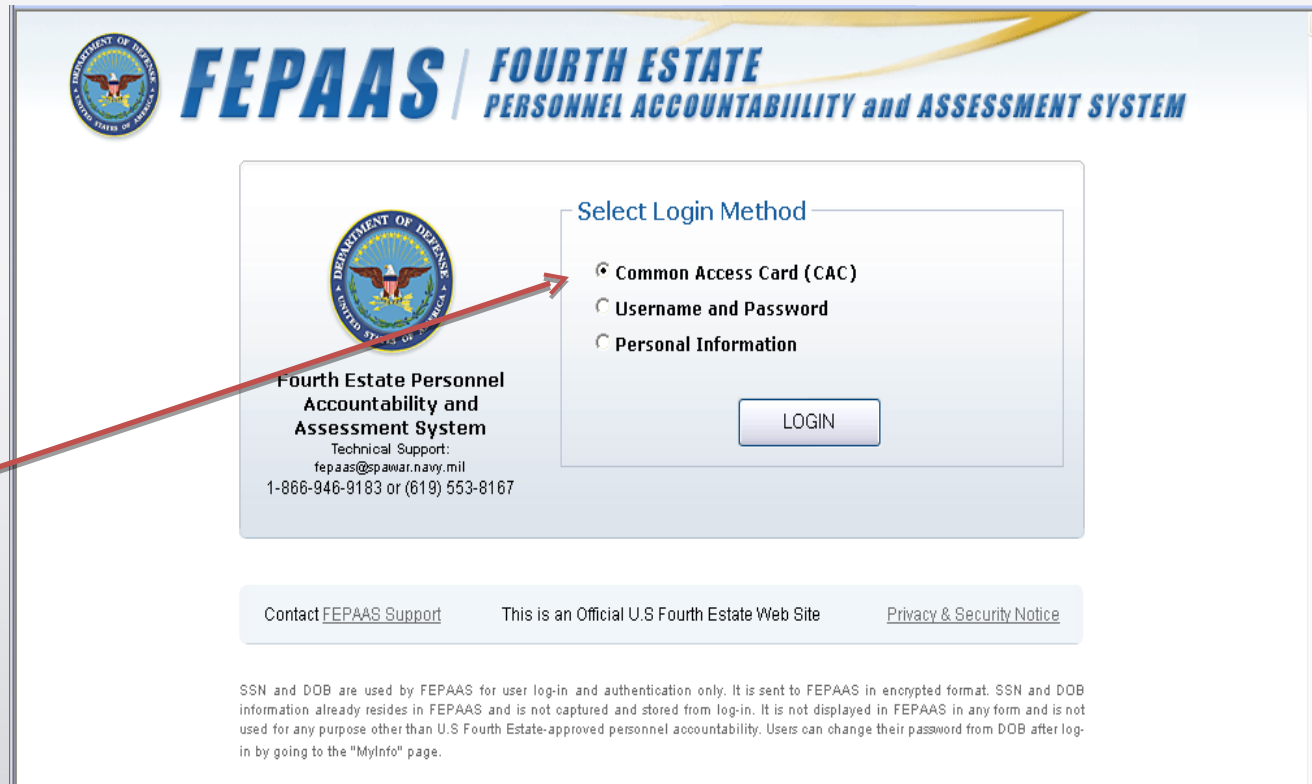
LOGIN

Contact [FEPAAS Support](#)    This is an Official U.S Fourth Estate Web Site    [Privacy & Security Notice](#)

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# FEPAAS Login Methods - CAC

Common Access Card (CAC) requires CAC reader, CAC, and PIN.



The screenshot shows the FEPAAS login page. At the top, the Department of Defense seal is on the left, followed by the text "FEPAAS" in large blue letters and "FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM" in smaller blue letters. Below this is a central box containing the Department of Defense seal, the text "Fourth Estate Personnel Accountability and Assessment System", and technical support information: "Technical Support: fepaas@spawar.navy.mil 1-866-946-9183 or (619) 553-8167". To the right of this box is a "Select Login Method" section with three radio button options: "Common Access Card (CAC)", "Username and Password", and "Personal Information". A red arrow points from the "Common Access Card (CAC)" option to the text box on the left. Below the login options is a "LOGIN" button. At the bottom of the page, there are three links: "Contact FEPAAS Support", "This is an Official U.S Fourth Estate Web Site", and "Privacy & Security Notice". A small disclaimer at the very bottom states: "SSN and DOB are used by FEPAAS for user log-in and authentication only. It is sent to FEPAAS in encrypted format. SSN and DOB information already resides in FEPAAS and is not captured and stored from log-in. It is not displayed in FEPAAS in any form and is not used for any purpose other than U.S Fourth Estate-approved personnel accountability. Users can change their password from DOB after log-in by going to the 'MyInfo' page."

FEPAAS | FOURTH ESTATE  
PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM

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Select Login Method

- ☒ Common Access Card (CAC)
- ☐ Username and Password
- ☐ Personal Information

LOGIN

[Contact FEPAAS Support](#)    This is an Official U.S Fourth Estate Web Site    [Privacy & Security Notice](#)

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**NOTE:** CAC entry is required for supervisors to view employee records or account for employees.

# FEPAAS Login Methods- Username / Password

Username  
and  
password  
method  
requires .mil  
email  
address and  
password



The image shows the FEPAAS login interface. On the left is a box with the Department of Defense seal and the text: "Fourth Estate Personnel Accountability and Assessment System", "Technical Support: fepaas@spawar.navy.mil", and "1-866-946-9183 or (619) 553-8167". A red arrow points from this box to the "Username and Password" option in the "Select Login Method" section on the right. The "Select Login Method" section has three radio buttons: "Common Access Card (CAC)", "Username and Password" (which is selected), and "Personal Information". Below these are fields for "Email:" and "Password:". The email field has a placeholder "(e.g., Sponsor's .mil addr)". The password field has a placeholder "(YYYYMMDDXXXX, e.g., 197602294321)". Below the password field is a note: "Initial password is the sponsor's Date of Birth and last 4 of their SSN." At the bottom is a "LOGIN" button.

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**Select Login Method**

- ☐ Common Access Card (CAC)
- ☒ Username and Password
- ☐ Personal Information

Email:   
(e.g., Sponsor's .mil addr)

Password:   
(YYYYMMDDXXXX, e.g., 197602294321)

Initial password is the sponsor's Date of Birth and last 4 of their SSN.

LOGIN

First time login: Username: your .mil email address  
Password: Birthdate in YYYYMMDD format and  
last four of SSN (ex: 197504181234)

# FEPAAS Login Methods - Personal Information

Personal Information requires your social security number, DOB and Last Name



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Department of Defense  
Fourth Estate Personnel Accountability and Assessment System

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Select Login Method

- ☐ Common Access Card (CAC)
- ☐ Username and Password
- ☒ Personal Information

Sponsor SSN:  (No dashes or spaces)

DOB:  DD  JAN  ▼  YYYY

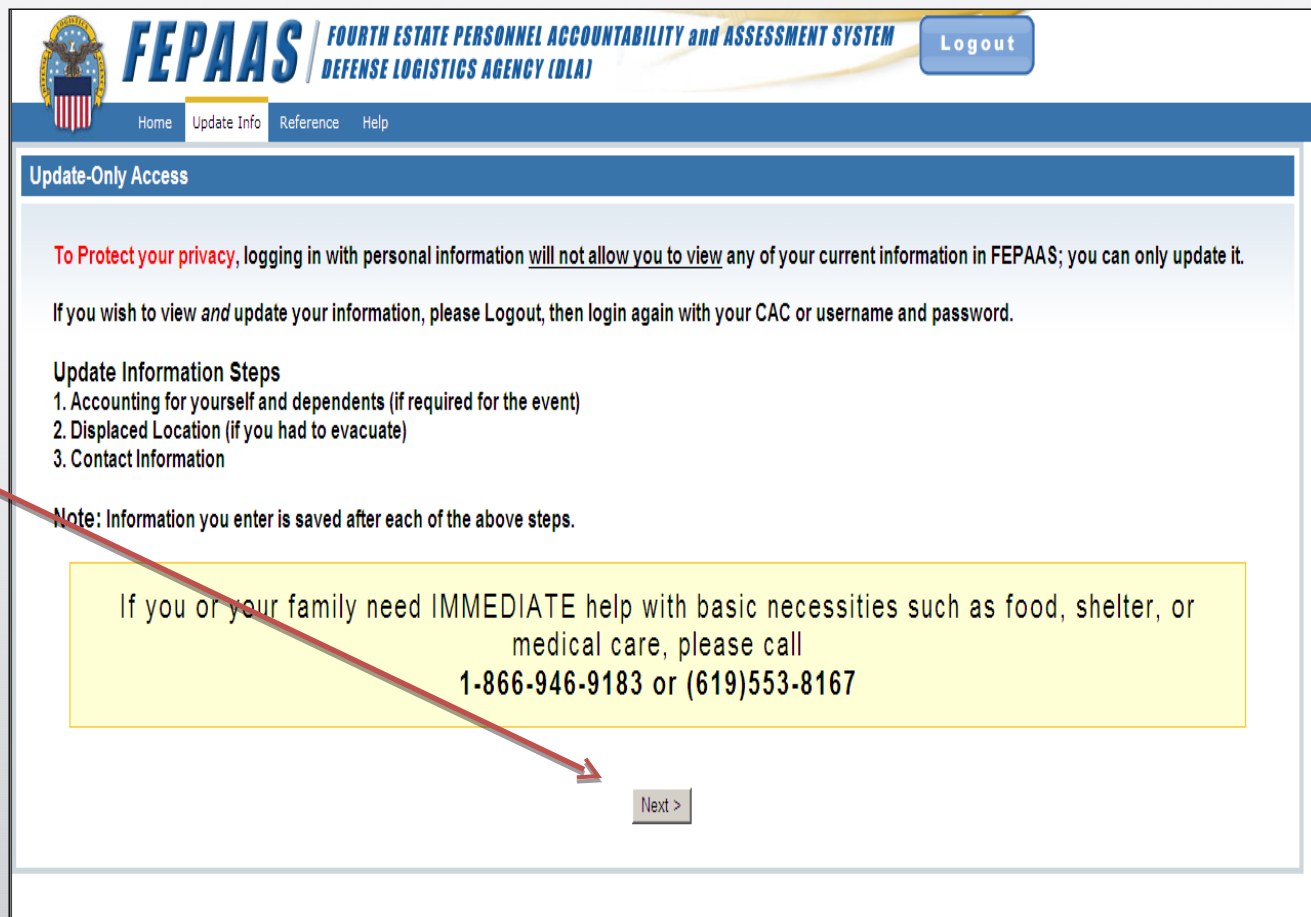
Last name:

LOGIN

Note: this method is for accounting during an event when the other two methods can't be used

# FEPAAS Login Methods - Personal Information

Logging in to FEPAAS with personal information will display the following screen; Click Next.



The screenshot shows the FEPAAS (Fourth Estate Personnel Accountability and Assessment System) interface for the Defense Logistics Agency (DLA). The header includes the DLA seal, the FEPAAS logo, and the text "FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM" and "DEFENSE LOGISTICS AGENCY (DLA)". A "Logout" button is in the top right. Below the header is a navigation bar with "Home", "Update Info", "Reference", and "Help". The main content area is titled "Update-Only Access". It contains a warning: "To Protect your privacy, logging in with personal information will not allow you to view any of your current information in FEPAAS; you can only update it." followed by "If you wish to view and update your information, please Logout, then login again with your CAC or username and password." Below this is a section titled "Update Information Steps" with a list: "1. Accounting for yourself and dependents (if required for the event)", "2. Displaced Location (if you had to evacuate)", and "3. Contact Information". A note states: "Note: Information you enter is saved after each of the above steps." A yellow box contains the text: "If you or your family need IMMEDIATE help with basic necessities such as food, shelter, or medical care, please call 1-866-946-9183 or (619)553-8167". At the bottom right is a "Next >" button. A red arrow points from the text "Click Next" in the left sidebar to the "Next >" button.

**FEPAAS** / FOURTH ESTATE PERSONNEL ACCOUNTABILITY and ASSESSMENT SYSTEM  
DEFENSE LOGISTICS AGENCY (DLA)

Logout

Home Update Info Reference Help

**Update-Only Access**

To Protect your privacy, logging in with personal information will not allow you to view any of your current information in FEPAAS; you can only update it.

If you wish to view and update your information, please Logout, then login again with your CAC or username and password.

**Update Information Steps**

1. Accounting for yourself and dependents (if required for the event)
2. Displaced Location (if you had to evacuate)
3. Contact Information

Note: Information you enter is saved after each of the above steps.

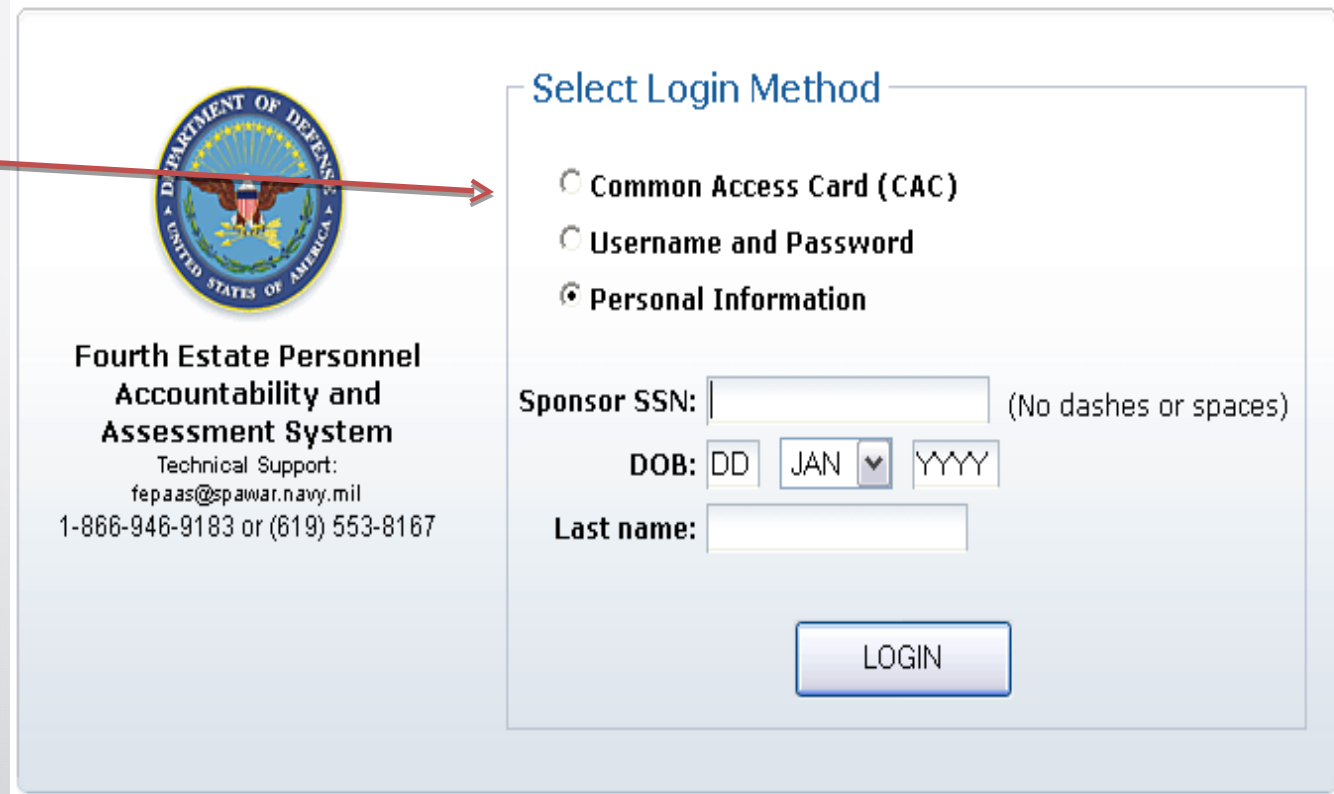
If you or your family need IMMEDIATE help with basic necessities such as food, shelter, or medical care, please call  
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Next >

# Conclusion

Choose the option that best fits your situation.

The 'Personal Information' option should only be used during an event when the other





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**Select Login Method**

- ☐ Common Access Card (CAC)
- ☐ Username and Password
- ☒ Personal Information

Sponsor SSN:  (No dashes or spaces)

DOB:  DD  JAN    YYYY

Last name: